

WELCOME EXHIBITOR

Canada Gas & LNG Exhibition and Conference
August 23-25, 2021
JW Marriott Parq Hotel



CANADA GAS & LNG
EXHIBITION & CONFERENCE
August 23-25, 2021 | Vancouver, Canada
JW Marriott Parq Vancouver

Dear Exhibitor,
Goodkey Show Services Ltd. , is pleased to learn that your company will be participating at **Canada Gas & LNG Exhibition and Conference**. We would like to assist in making your participation successful.

As the official contractor for the show, we are enclosing various equipment rental and service order forms for your information and use. We suggest that you anticipate your requirements, complete all appropriate forms and return them immediately. To use online ordering the code for this event is **CGLNG8232521**.

Goodkey Show Services will be delivering services in alignment with all public health authorities, the venue and with the DMG All Secure guide.

<https://www.dmgevents.com/media/5378/dmg-all-secure-web.pdf>

Please Note: The deadline to qualify for early bird prices is **August 9, 2021**. All orders processed after the deadline date would be considered late order and regular prices will apply. Goodkey Show Services requires payment in full at the time orders are placed.

This kit is digitally fillable! Just open it in Adobe Acrobat or a similar program to complete.

SCHEDULE

Event	Date	D/M/Y	Start Time	End Time
Exhibitor Early Move In <i>(Space only booths 36m² and up)</i>	Saturday	21/08/21	02:00 PM	06:00 PM
General Exhibitor Move In	Sunday	22/08/21	08:00 AM	06:00 PM
Show Hours Day 1 <i>(Exhibitors can access hall at 07:00)</i>	Monday	23/08/21	09:00 AM	05:00 PM
Show Hours Day 2 <i>(Exhibitors can access hall at 08:00)</i>	Tuesday	24/08/21	09:00 AM	05:00 PM
Show Hours Day 3 <i>(Exhibitors can access hall at 08:00)</i>	Wednesday	25/08/21	09:00 AM	02:00 PM
Exhibitor Move Out	Wednesday	25/08/21	02:30 PM	08:00 PM

We realize exhibiting in a convention can be complicated. If you need assistance or to order anything not covered in the Exhibitors Kit (Stages, Extra Tall Drape etc.), please do not hesitate to contact us at any of the following:

By email: exhibitorservices@goodkey.com
By telephone : **780.426.2211** or **877.726.2211** Toll Free North America Only
By fax: **780.426.5734** or **888.426.5734** Toll Free North America Only

Visit us at www.goodkey.com **We look forward to serving you !**



Decorating | Graphic Design | Logistics | Customer Service

Head Office
5506 - 48 St NW
Edmonton, AB T6B 2Z1

Vancouver Warehouse
Unit 10, 3751 North Fraser Way
Burnaby, BC V5J 5G4

toll free 1.877.726.2211 | fax 780.426.5734 | goodkey.com

Provided with your standard exhibit space includes:

Equipment and Services provided by show management (per exhibit booth):

Shell scheme stands include:

Hard Wall Booth

(x3) Lights

(x2) Bar Stools

(x1) Choice of Counter *OR* 6ft Black Skirted Table

(x1) Electrical Outlet

(x1) Name Board

Space only stands:

Need to order their own furniture

Need to order their own electrical

No Drape

*****Ballroom show floor is carpeted *****

INCLUDED:

System:

Anodized Octanorm

Infills:

White Sintra Panels

Electrical:

(x3) System Lights
With Power

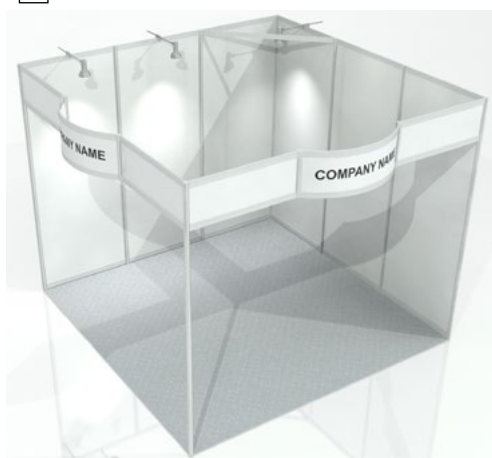
Furniture:

Select option below

Header:

1072mm (w) x 302mm (h)

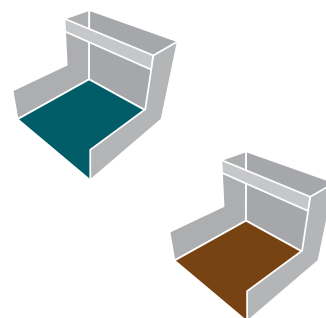
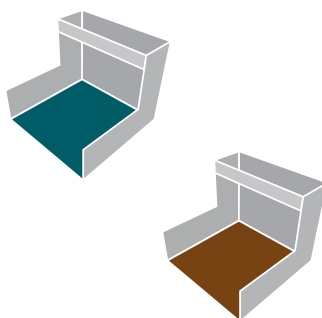
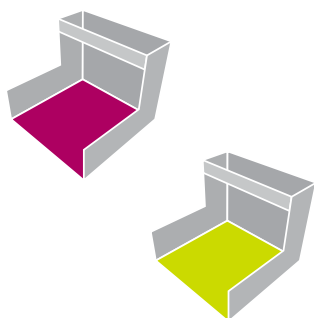
☐ CORNER BOOTH



☐ INLINE BOOTH



**Counter and stools shown as example only*



HOW TO ORDER ONLINE

Show Name: Canada Gas & LNG Exhibition and Conference

Show Code: CGLNG8232521

Show Date: August 23-25, 2021

Go to www.goodkey.com

- Click "**order online**" from the menu near the top of the page.
- Register your company if you have not done so at the Goodkey site before. *Please note: Your Default User name will be your e-mail address, and the preselected password is "**blue**". You can then go into your account and change your password.
- Put in your "**show code**" (see above)
- You are now at the show info page. That will tell you the move-in and move-out information along with the furnishings and colors that are supplied by your show organizer.
- If you would like to order extra furnishings, material handling, labour, etc please click on "**main**" on top of the page.
- Click on the sub category **products** or **services** of your choice.
- To add to your order, select the options beside the photo then "**Add item to cart**". Click "**Back to order online**" by the "**View my cart**" to return to the main order directory.
- Once you are completely satisfied with your order(s) click on "**confirm my cart**" at the bottom of the page.
- Click the terms and conditions box - please note instructional pop up and click "**OK**".
- Click "**pay online**" and complete the required fields.
- Click "**complete payment**" and print your receipt.

The system will automatically send you the confirmation of your order through the email you have provided at the time of registration.

DOCUMENTS

Visit the online documents section to download show related documents such as order forms, sample customs forms, product brochures, etc.

MOST IMPORTANT!

All exhibitors must complete the Material Handling Agreement before the specified show date(s).

Not required for POV's
(Personal vehicles or company owned vehicles)

We're here for you

At Goodkey we know that exhibiting can be complicated, if it's your first show or if you're a seasoned pro. **We're here to help!** From walking you through a first time online order to just providing some piece of mind. If you need anything just give us the word, and we'll take care of the rest.

We believe in building relations with our clients. We understand the importance and value of good quality customer service and that your time is valuable. When you call Goodkey you will always be greeted by a person, not a machine.

National Service Centre

Open - Monday - Friday 8:00 AM - 4:30 PM (MST)

Tel - 780.426.2211
Toll Free - 1.877.726.2211 (North America only)
Fax - 780.426.5734
Email - info@goodkey.com



METHOD OF PAYMENT

IMPORTANT! If you are planning to utilize any of the services provided by Goodkey Show Services please carefully complete and return this form with all your display requirements.

Name of Exhibiting Company:	Contact:	Booth Number:
Address:	Telephone No:	Fax No:
City, Province/State, Postal Code:	Email:	

☐ **Cash / Money Order**

☐ **Company Cheque** (REQUIRE A CREDIT CARD BACKUP)
Please make cheque payable to: Goodkey Show Services Ltd.
Note: No cheques will be accepted after the order deadline date.
Address: Goodkey Show Services Ltd.
5506 - 48 ST NW
Edmonton, Alberta
T6B 2Z1

☐ **Credit Card**
For your convenience, we will use this authorization to charge your credit card account for your advance orders, and any additional amounts incurred as a result of show site orders placed by your representative. These charges may include labour. Please complete the information requested below:

☐ MASTER CARD ☐ VISA ☐ PERSONAL ☐ COMPANY

Expiration Date: _____ CVC: _____

Cardholders name: _____

Signature: _____

Cardholders Billing Address

Street: _____

City/Province: _____

Postal Code: _____

*Please note: Adjustments will not be made after the closure of the show. Please visit our on-site service desk for any questions or concerns regarding your order with Goodkey.
We have read, understand and agree to all terms as described above and have advised our show site representative accordingly.

Exhibitor Signature: _____

Print Name: _____

Date: _____

☐ **Third Party Authorization**
FOR USE OF AN EXHIBITOR APPOINTED CONTRACTOR:
We understand and agree that we, the exhibiting firm, are ultimately responsible for payment of charges. In the event that the named third party does not discharge payment of the invoice prior to the last day of the show, charges will revert to the exhibiting company. All invoices are due and payable upon receipt, by either party.

The items checked below are to be invoiced to the third party:

☐ ALL SERVICES
☐ BOOTH CLEANING
☐ I & D LABOUR
☐ MATERIAL HANDLING / IN & OUT
☐ RENTAL FURNITURE & CARPET
☐ SIGNS
☐ OCTANORM
☐ OTHER (please specify) _____

Third Party Agent:

Account #: _____

Expiration Date: _____ CVC: _____

☐ PERSONAL CREDIT CARD ☐ COMPANY CREDIT CARD

Cardholders name: _____

Signature: _____

Cardholders Billing Address

Street: _____

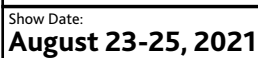
City/Province: _____

Postal Code: _____

Phone Number: _____ Fax Number: _____

Email: _____





IMPORTANT! Please check the boxes of page(s) with filled orders. Thank you!



Head Office
5506 - 48 St NW
Edmonton, AB T6B 2Z1

Vancouver Warehouse
Unit 10, 3751 North Fraser Way
Burnaby, BC V5J 5G4

toll free 1.877.726.2211 | fax 780.426.5734 | goodkey.com

Order Deadline:

August 9, 2021

Show Name:

Canada Gas & LNG Exhibition and Conference

Show Date:

August 23-25, 2021

MANDATORY INDOOR MOVE IN REQUIREMENTS QUESTIONNAIRE

Please return by fax or email BEFORE August 9, 2021

If you are planning to bring in large or heavy equipment, please let us know at your absolute earliest convenience.

NAME OF EXHIBITING COMPANY:	CONTACT NAME:	BOOTH NUMBER(S):
TELEPHONE NO:	FAX NO:	EMAIL:
TRANSPORT COMPANY:	CUSTOMS BROKER (IF APPLICABLE):	COUNTRY OF ORIGIN:
ESTIMATED TIME REQUIRED TO SET UP:		HRS. MINS.
EXHIBIT WILL BE SET UP BY: <input type="checkbox"/> OFFICIAL TRADE SHOW CONTRACTOR <input type="checkbox"/> EXHIBITOR'S STAFF <input type="checkbox"/> OTHER		
IF OTHER PLEASE SPECIFY: DISPLAY COMPANY:	PHONE:	FAX:

IF YOU ARE NOT USING THE OFFICIAL TRANSPORT COMPANY, YOU WILL BE RECEIVING A SCHEDULED TIME TO MOVE IN YOUR DISPLAY EQUIPMENT. IF YOU ARE USING THE OFFICIAL TRANSPORT COMPANY, YOU WILL NOT RECEIVE A SCHEDULED TIME AS YOUR GOODS WILL BE DELIVERED DURING THE CARRIERS SCHEDULED MOVE IN TIME.

WHETHER YOU ARE USING THE OFFICIAL TRANSPORT COMPANY OR ANOTHER CARRIER, TO ENSURE A WELL ORGANIZED MOVE IN, GOODKEY SHOW SERVICES WILL REQUIRE A LIST OF ALL GOODS AND EQUIPMENT YOU ARE BRINGING TO THE SHOW.

DESCRIPTION	# OF PIECES	TOTAL WEIGHT	DIMENSIONS OF LARGEST PIECE LENGTH x WIDTH x HEIGHT	WEIGHT OF LARGEST PIECE	TRANSPORT COMPANY
CRATED GOODS					
UNCRATED GOODS					
SPECIAL MATERIAL					
TOTAL					

PLEASE USE THIS AREA TO ILLUSTRATE WHERE EQUIPMENT WILL BE LOCATED.

DRAW THE TENTATIVE LAYOUT OR ATTACH A SEPARATE DIAGRAM.

PLEASE INDICATE EQUIPMENT DIMENSIONS.

FAX OR EMAIL THIS FORM BY August 9, 2021 TO :

GOODKEY SHOW SERVICES LTD.

FAX: 780-426-5734

exhibitorservices@goodkey.com

IF YOU HAVE ANY QUESTIONS OR REQUIRE ANY INFORMATION, PLEASE CONTACT OUR OFFICE AT 1-877-726-2211

MANDATORY FURNITURE SELECTION

Name of Exhibiting Company:

Contact Name & Email:

Booth Number:

Please select from one of the following counter/table options for your booth space
(Not applicable to "Space Only" exhibitors)

OPTION 1 ☐

- Octanorm Counter with Storage
- 1M[W] x 0.5M[D] x 1M[H]
- Aluminum Frame & White PVC Panels

OPTION 2 ☐

- 2M Skirted Table
- 0.735M Height
- Black Drape Finish

FURNITURE CHOICE ... Please check one ☒

☐ OPTION 1



(x1) Counter Unit
Doors & storage shelf
20"[d]x40"[w]x40"[h]



(x2) Bar Stool
Black Faux Leather
30" tall



(x1) Eco-Friendly
Garbage Pail

☐ OPTION 2



(x1) Black Skirted Table



(x2) Mini Bar Stool
Black Faux Leather
25" tall



(x1) Eco-Friendly
Garbage Pail

NAME THAT WILL APPEAR ON THE HEADER: (Arial Bold, black, capitalized letters, optimized to fit area)

SPECIAL INSTRUCTIONS

**THIS FORM MUST BE COMPLETED & RETURNED TO GOODKEY SHOW SERVICES
NO LATER THAN August 9, 2021
email: exhibitorservices@goodkey.com | fax: 780-426-5734**

CARPET

Name of Exhibiting Company:

Contact Name & Email:

Booth Number:

DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL
CARPET FOR STANDARD SIZE BOOTHS				
3M x 3M		\$195.75	\$244.50	
3M x 6M		\$392.50	\$490.50	
3M x 9M		\$670.50	\$838.25	

CARPET FOR BOOTHS GREATER THAN 300 SQ/FT (CUSTOM CUT)

Other sizes laid @ \$2.80 per sq.ft	\$2.80/sq.ft	\$3.50/sq.ft	
Size: _____ ft x _____ ft = _____ sq/ft			

CLASSIC CARPET COLOR CHOICE Please check one ☒

				
<input type="checkbox"/> RED	<input type="checkbox"/> BLUE	<input type="checkbox"/> GREY	<input type="checkbox"/> BLACK	<input type="checkbox"/> FOREST GREEN

ADDITIONAL ITEMS

Carpet Underlay		\$1.30/sq.ft	\$1.60/sq.ft	
Size: _____ ft x _____ ft = _____ sq/ft				
Double Underlay		\$2.60/sq.ft	\$3.20/sq.ft	
Size: _____ ft x _____ ft = _____ sq/ft				
Poly (Visqueen)		\$1.10/sq.ft	\$1.35/sq.ft	
Size: _____ ft x _____ ft = _____ sq/ft				

IMPORTANT: A replacement cost of the carpet will be assessed if the rented carpet was intentionally damaged and/or deemed unusable after the event.
If you will need under carpet wire cuts, or any other cuts, please fill out the cost below.

UNDER CARPET WIRING CUT (does not include install)

Booth Size: _____ ft x _____ ft = _____ sq/ft	\$1.55/sq.ft	
---	--------------	--

SPECIAL INSTRUCTIONS





designer carpet line by

GOODKEY
SHOW SERVICES LTD.

- Guaranteed new high quality carpet available in a variety of new designer colors
- Price includes Visqueen covering, delivery, installation, carpet tape, and carpet removal
- No material handling charges when ordered from Goodkey

DESCRIPTION & QTY	REGULAR PRICE	TOTAL
DESIGNER CARPET		
100 - 700 sq.ft	\$4.30/sq.ft	
Size: _____ ft x _____ ft = _____ sq/ft		
700 - 1200 sq.ft	\$4.00/sq.ft	
Size: _____ ft x _____ ft = _____ sq/ft		

DESIGNER CARPET COLOR CHOICE Please check one ☒

SNOW WHITE <input type="checkbox"/>			<input type="checkbox"/> GRAPE PURPLE PMS 525
ALPINE GREEN <input type="checkbox"/>			<input type="checkbox"/> APPLE GREEN PMS 368
OCEAN BLUE <input type="checkbox"/>			<input type="checkbox"/> SPICY PINK PMS 226
LEMON YELLOW <input type="checkbox"/>			<input type="checkbox"/> TANGERINE ORANGE PMS 1375
SILKY BEIGE <input type="checkbox"/>			<input type="checkbox"/> CHOCOLATE PMS 469


****PRICES INCLUDE DELIVERY AND INSTALL**

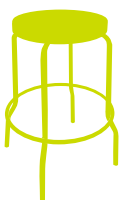
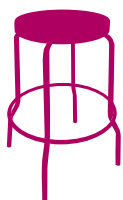
SUBTOTAL		
FOR OFFICE USE ONLY		
<input type="checkbox"/> 25% LATE ORDER SURCHARGE		
<input type="checkbox"/> 35% CANCELLATION FEE ADJUSTED SUBTOTAL		
7% P.S.T.		
5% G.S.T.		
TOTAL AMOUNT DUE		
GST REGISTRATION#: 121717813 RT PST REGISTRATION#: PST-1013-7620		

To qualify for **Early Bird Prices** orders must be received **14 days prior** to event date. A **35% cancellation fee** will be processed for orders received and then canceled. If service has already been provided, **100% cost** of original order will be applied. We reserve the right to adjust orders calculated inaccurately or received after the Order Deadline Date. All prices in Canadian dollars.

FURNITURE

Name of Exhibiting Company:	Contact Name & Email:	Booth Number:
-----------------------------	-----------------------	---------------

DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL	DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL
TABLES					SEATING				
 Chrome Cruiser Table 30" dia - 40" tall		\$150.25	\$188.00		 Folding Chair Green Plastic		\$21.25	\$26.50	
 Cruiser Table 30" dia - 40" tall		\$140.00	\$175.00		 Leather Side Chair Black Leather Seat		\$84.75	\$106.00	
 Lycra Cruiser Cover <input type="checkbox"/> BLACK <input type="checkbox"/> WHITE <input type="checkbox"/> PURPLE <input type="checkbox"/> BLUE <input type="checkbox"/> GREEN		\$45.25	\$56.50		 Stool with Backrest Black Fabric		\$109.25	\$136.50	
 Pedestal Table 30" dia - 29" tall		\$76.25	\$95.25		 Mini Bar Stool Black Faux Leather 25" tall		\$73.00	\$91.50	
 Lycra Pedestal Cover <input type="checkbox"/> BLACK <input type="checkbox"/> WHITE <input type="checkbox"/> PURPLE <input type="checkbox"/> BLUE <input type="checkbox"/> GREEN		\$41.25	\$51.50		 Bar Stool Black Faux Leather 30" tall		\$101.00	\$126.25	
 Wood Top Square Table Cruiser 40" tall		\$76.25	\$92.50		DESCRIPTION REGULAR PRICE TOTAL				
 Wood Top Square Table Pedestal 29" tall		\$76.25	\$92.50		FURNITURE COMBOS				
 Wood Top Round Table Cruiser 40" tall		\$76.25	\$92.50		 Mini Barstool Combo Includes: - 2 Mini Bar Stools - 1 Pedestal Table (29" tall)		\$167.75		
 Wood Top Round Table Pedestal 29" tall		\$76.25	\$92.50		 Barstool Combo Includes: - 2 regular height Bar Stools - 1 Cruiser Table (40" tall)		\$256.50		
 Coffee Table 30" dia - 18" tall		\$64.75	\$81.00						















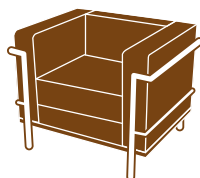
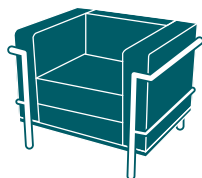
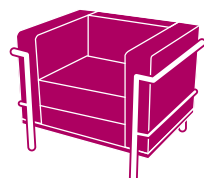
**PRICES INCLUDE DELIVERY AND INSTALL		
SUBTOTAL		
FOR OFFICE USE ONLY		
<input type="checkbox"/> 25% LATE ORDER SURCHARGE		
<input type="checkbox"/> 35% CANCELLATION FEE ADJUSTED SUBTOTAL		
7% P.S.T.		
5% G.S.T.		
TOTAL AMOUNT DUE		
GST REGISTRATION#: 121717813 RT PST REGISTRATION#: PST-1013-7620		

To qualify for **Early Bird Prices** orders must be received **14 days prior** to event date. A **35% cancellation fee** will be processed for orders received and then canceled. If service has already been provided, **100% cost** of original order will be applied. We reserve the right to adjust orders calculated inaccurately or received after the Order Deadline Date. All prices in Canadian dollars.

OPTIMUM FURNITURE

Name of Exhibiting Company:	Contact Name & Email:	Booth Number:
-----------------------------	-----------------------	---------------

DESCRIPTION		QTY	EARLY BIRD	REGULAR PRICE	TOTAL	DESCRIPTION		QTY	EARLY BIRD	REGULAR PRICE	TOTAL
SEATING						TABLES					
	Corbusier Chair <i>Black Leather</i>		\$366.50	\$458.25			Wood Top Chrome End Table <i>18" x 18"</i>		\$125.50	\$157.00	
	Corbusier Chair <i>White Leather</i>		\$366.50	\$458.25							
	Corbusier Loveseat <i>Black Leather</i>		\$570.50	\$713.25			Wood Top Chrome Coffee Table <i>24" x 48"</i>		\$150.00	\$187.75	
	Corbusier Loveseat <i>White Leather</i>		\$570.50	\$713.25							
	Corbusier Sofa <i>Black Leather</i>		\$646.75	\$808.50			Wood Top Chrome Coffee Table <i>36" x 36"</i>		\$150.00	\$187.75	
	Corbusier Sofa <i>White Leather</i>		\$646.75	\$808.50							
	Mini Chrome Flop Back <i>White Leather Seat</i> <i>33" tall</i>		\$102.00	\$127.50							
	Chrome Flop Back <i>Black Leather Seat</i> <i>45" tall</i>		\$136.00	\$170.00							
	Chrome Flop Back <i>White Leather Seat</i> <i>45" tall</i>		\$136.00	\$170.00							
	JLO Bar Stool <i>Black Leather Seat</i> <i>36" tall</i>		\$91.00	\$114.00							
	JLO Bar Stool <i>White Leather Seat</i> <i>36" tall</i>		\$91.00	\$114.00							
						DESCRIPTION					
						REGULAR PRICE					
						TOTAL					
OPTIMUM FURNITURE COMBOS											
		Square Wood Top Combo Includes: - 2 Chrome Flop Back Chairs (<i>Black leather seat</i>) - 1 Square Wood Top Cruiser Table (<i>40" tall</i>)					\$373.75				
		Round Wood Top Combo Includes: - 2 Chrome Flop Back Chairs (<i>Black leather seat</i>) - 1 Round Wood Top Cruiser Table (<i>40" tall</i>)					\$373.75				
		Boardroom Combo Includes: - 1 Wooden Table (<i>85"[L] x 42"[w] x 30"[t]</i>) - 6 leather side chairs					\$822.00				



**PRICES INCLUDE DELIVERY AND INSTALL		
SUBTOTAL		
FOR OFFICE USE ONLY		
<input type="checkbox"/> 25% LATE ORDER SURCHARGE		
<input type="checkbox"/> 35% CANCELLATION FEE ADJUSTED SUBTOTAL		
7% P.S.T.		
5% G.S.T.		
TOTAL AMOUNT DUE		
GST REGISTRATION#: 121717813 RT PST REGISTRATION#: PST-1013-7620		








To qualify for **Early Bird Prices** orders must be received **14 days prior** to event date. A **35% cancellation fee** will be processed for orders received and then canceled. If service has already been provided, **100% cost** of original order will be applied. We reserve the right to adjust orders calculated inaccurately or received after the Order Deadline Date. All prices in Canadian dollars.

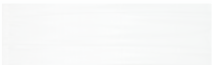
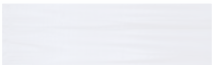
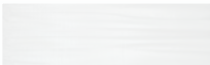









DRAPE & TABLES

Name of Exhibiting Company:

Contact Name & Email:

Booth Number:

DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL
TABLES				
4'x2'x29"[h] <i>Decorated Table (4 side drape)</i>		\$98.75	\$123.50	
6'x2'x29"[h] <i>Decorated Table (3 side drape)</i>		\$98.75	\$123.50	
6'x2'x29"[h] <i>Decorated Table (4 side drape)</i>		\$137.75	\$172.25	
8'x2'x29"[h] <i>Decorated Table (3 side drape)</i>		\$98.75	\$123.50	
8'x2'x29"[h] <i>Decorated Table (4 side drape)</i>		\$137.75	\$172.25	
COUNTERS				
4'x2'x40"[h] <i>Decorated Table (4 side drape)</i>		\$147.25	\$184.00	
6'x2'x40"[h] <i>Decorated Table (3 side drape)</i>		\$147.25	\$184.00	
6'x2'x40"[h] <i>Decorated Table (4 side drape)</i>		\$198.25	\$247.75	
8'x2'x40"[h] <i>Decorated Table (3 side drape)</i>		\$147.25	\$184.00	
8'x2'x40"[h] <i>Decorated Table (4 side drape)</i>		\$198.25	\$247.75	
SKIRT COLOR CHOICE <i>Please check one</i> <input checked="" type="checkbox"/>				
 <input type="checkbox"/> WHITE	 <input type="checkbox"/> BLUE	 <input type="checkbox"/> GREY		
 <input type="checkbox"/> BLACK	 <input type="checkbox"/> RED	 <input type="checkbox"/> NAVY		
 <input type="checkbox"/> TEAL				
UNDECORATED TABLES				
4'x2'x29"[h]		\$56.00	\$70.25	
6'x2'x29"[h]		\$56.00	\$70.25	
8'x2'x29"[h]		\$56.00	\$70.25	

DESCRIPTION & QTY		EARLY BIRD	REGULAR PRICE	TOTAL
DRAPE PARTITIONING				
3' High Drape- per linear foot		\$4.80/LF	\$6.00/LF	
Size: _____ ft x _____ ft= _____				
8' High Drape- per linear foot		\$7.40/LF	\$9.30/LF	
Size: _____ ft x _____ ft= _____				
DRAPE COLOR CHOICE <i>Please check one</i> <input checked="" type="checkbox"/>				
				
WHITE		BLUE		GREY
				
BLACK		RED		NAVY
				
TEAL		GOLD		FOREST GREEN
				
BURGUNDY				

****PRICES INCLUDE DELIVERY AND INSTALL**























SUBTOTAL		
FOR OFFICE USE ONLY <input type="checkbox"/> 25% LATE ORDER SURCHARGE <input type="checkbox"/> 35% CANCELLATION FEE ADJUSTED SUBTOTAL		
7% P.S.T.		
5% G.S.T.		
TOTAL AMOUNT DUE		
GST REGISTRATION#: 121717813 RT PST REGISTRATION#: PST-1013-7620		



To qualify for **Early Bird Prices** orders must be received **14 days prior** to event date. A **35% cancellation fee** will be processed for orders received and then canceled. If service has already been provided, **100% cost** of original order will be applied. We reserve the right to adjust orders calculated inaccurately or received after the Order Deadline Date. All prices in Canadian dollars.

ACCESSORIES



















Name of Exhibiting Company:	Contact Name & Email:	Booth Number:
-----------------------------	-----------------------	---------------

DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL	DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL
LITERATURE DISPLAYS					MISCELLANEOUS				
 Chrome Literature Rack 8 wire slots Fits 8.5" x 11"		\$143.00	\$179.00		 Draw Barrel		\$81.25	\$101.75	
 Single Literature Fits up to 9.25" x 10.75" Clear Acrylic		\$37.00	\$46.25		 Mini Fridge		\$221.50	\$276.75	
 3 to 4 Tier Literature Fits up to 9.25" x 10.75" Clear Acrylic		\$63.75	\$79.75		 Water Cooler Includes 1 jug of water + 250 cups	Water Cooler	\$184.25	\$230.50	
BUSINESS CARD HOLDERS						Additional Water Jug	\$29.50	\$37.00	
 Single Business Card Fits standard card Clear Acrylic		\$15.00	\$18.50		 Desk		\$337.25	\$421.50	
 4 Tier Business Card Fits standard card Clear Acrylic		\$25.50	\$32.00		 Coat Tree		\$44.25	\$55.25	
 4 Double Tier Business Card Fits standard card Clear Acrylic		\$64.75	\$81.00		 Bag Holder		\$83.50	\$104.25	
LIVE PLANTS					 Garment Rack Chrome on casters		\$59.75	\$74.50	
 3' Potted Plant Live Tropical		\$75.25	\$94.00		 Chrome Sign Holder Holds 22" x 28"		\$67.00	\$83.75	
 4' Potted Plant Live Tropical		\$77.25	\$96.50		 Easel Free Standing		\$25.50	\$31.75	
 5' Potted Plant Live Tropical		\$99.00	\$123.50		 Eco-Friendly Garbage Pail		\$37.00	\$46.25	
 Small Floral Arrangement		PRICE TBA	PRICE TBA		**PRICES INCLUDE DELIVERY AND INSTALL				
 Medium Floral Arrangement		PRICE TBA	PRICE TBA		SUBTOTAL				
 Large Floral Arrangement		PRICE TBA	PRICE TBA		<small>FOR OFFICE USE ONLY</small> <input type="checkbox"/> 25% LATE ORDER SURCHARGE <input type="checkbox"/> 35% CANCELLATION FEE ADJUSTED SUBTOTAL				
					7% P.S.T.				
					5% G.S.T.				
					TOTAL AMOUNT DUE				
					GST REGISTRATION#: 121717813 RT PST REGISTRATION#: PST-1013-7620				

To qualify for **Early Bird Prices** orders must be received **14 days prior** to event date. A **35% cancellation fee** will be processed for orders received and then canceled. If service has already been provided, **100% cost** of original order will be applied. We reserve the right to adjust orders calculated inaccurately or received after the Order Deadline Date. All prices in Canadian dollars.

DISPLAY ACCESSORIES

Name of Exhibiting Company:	Contact Name & Email:	Booth Number:
-----------------------------	-----------------------	---------------

DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL	DESCRIPTION	QTY	EARLY BIRD	REGULAR PRICE	TOTAL
OCTANORM COUNTERS AND RISERS					OCTANORM DISPLAY SYSTEMS				
 Counter Doors & storage shelf 20"[d]x40"[w]x40"[h]		\$200.75	\$251.00		 Shelf Gondola White 3 Glass Shelves 9" x 38" 20" x 38" x 98"[h]		\$392.50	\$490.50	
COUNTER WITH FULL COLOR GRAPHIC ~Be noticed!  20"[d]x40"[w]x40"[h]		\$287.00	\$359.25		 Slat Wall Gondola Brackets not included 20" x 38" x 98"[h]		\$392.50	\$490.50	
Display a company logo or branding • Full color digital printing • Image size: 962mm[w] x 912mm[h] Send logo in .eps format along with directions to signsondemand@goodkey.com an email will be sent confirming receipt of logo and proof of signage					 2" Slat Wall Hook		\$1.00	\$1.25	
 Show Case Two shelves 20"[d]x38"[w]x49"[h]		\$302.75	\$378.50		POSTER DISPLAY SYSTEMS				
 Jewelry Case One shelf with lights 20"[d]x38"[w]x49"[h]		\$269.75	\$337.25		 Poster Board (Black) Double Sided 4'[h] x 8'[w] *Material is hook velcro receptive		\$105.00	\$131.25	
 Computer Counter 29"[d]x40"[w]x40"[h]		\$244.00	\$305.00		 Hook Velcro 6 yards per box Self Adhesive		\$25.00	\$31.25	
 Computer Counter w/ Graphic 29"[d]x40"[w]x40"[h] Image size: 962mm[w] x 912mm[h]		\$331.50	\$414.50		 Loop Velcro 6 yards per box Self Adhesive		\$25.00	\$31.25	
 Product Risers 3 white shelves 20"x20" 15", 33", 38" tall		\$285.25	\$356.50		GOODKEY APPROVED TAPE (DOES NOT DAMAGE HARDWARE)				
 Single Show Case 20"[d]x20"[w]x40"[h]		\$147.25	\$184.00		 Removable Double-sided Foam Tape 10 pieces per pad 2" x 1" pieces		\$4.00 per pad	\$5.00 per pad	
 Ballot Box with Slot in Top 20"[d]x20"[w]x40"[h]		\$147.25	\$184.00		 Removable Double-sided Foam Tape Roll 30ft roll x 1" wide		\$50.00 per roll	\$62.50 per roll	
									
					**PRICES INCLUDE DELIVERY AND INSTALL				
					SUBTOTAL				
					FOR OFFICE USE ONLY				
					<input type="checkbox"/> 25% LATE ORDER SURCHARGE				
					<input type="checkbox"/> 35% CANCELLATION FEE ADJUSTED SUBTOTAL				
					7% P.S.T.				
					5% G.S.T.				
					TOTAL AMOUNT DUE				
					GST REGISTRATION#: 121717813 RT PST REGISTRATION#: PST-1013-7620				



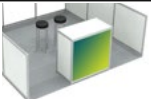









To qualify for **Early Bird Prices** orders must be received **14 days prior** to event date. A **35% cancellation fee** will be processed for orders received and then canceled. If service has already been provided, **100% cost** of original order will be applied. We reserve the right to adjust orders calculated inaccurately or received after the Order Deadline Date. All prices in Canadian dollars.

SIGNAGE & DIGITAL PRINTING

Name of Exhibiting Company:

Contact Name & Email:

Booth Number:

DESCRIPTION		QTY	EARLY BIRD	REGULAR PRICE	TOTAL
OCTANORM BOOTH / COUNTER GRAPHIC UPGRADES					
	Full Color Header Upgrade 2942mm (w) x 302mm (h) <i>(Octanorm booth rental required)</i>		\$95.00	\$118.75	
	Full Color Backwall Panel Upgrade 965mm (w) x 2392mm (h) <i>(Octanorm booth rental required)</i>		\$300.00	\$375.00	
	Full Color Counter Upgrade 962mm (w) x 912mm (h) <i>(Counter rental required)</i>		\$90.00	\$112.50	
	Freestanding Flush Backwall 2930mm (w) x 2480mm (h) <i>(Wall rental included)</i>		\$1,260.00	\$1,575.00	
FABRIC SIGNAGE					
	Curved Fabric Backwall - Double Sided 3M (w) x 8' (h) [Graphic 2410mm x 2220mm] <i>(comes with frame, print, and canvas bag)</i>		\$800.00	\$1,000.00	
 FLAT	Hanging Fabric Halo - Many Custom Designs available 3M (w) x 3' (h) generic size <i>(Does not include hanging fee, allow 3 weeks min. for order)</i>		Call for quote		
 ROUND					
 SQUARE					
 TRIANGLE					
STAND ALONE SIGNAGE					
	Medium Retractable Pop Up Banner 850mm (w) x 2000mm (h) visible <i>(comes with hardware, print, and canvas bag)</i>		\$150.00	\$187.50	
	Large Retractable Pop Up Banner 1000mm (w) x 2000mm (h) visible <i>(comes with hardware, print, and canvas bag)</i>		\$230.00	\$287.50	
	Vinyl Banner 119" (w) x 36" (h) <i>(Cost includes banner, installation hardware and labour to install)</i>		\$350.00	\$437.50	
	Sintra Sign 96" (w) x 24" (h) hanging off backwall with S hooks <i>(Cost includes sign, installation hardware and labour to install)</i>		\$240.00	\$300.00	
If artwork is not supplied as print ready, a minimum of \$50 will be charged to modify art files				\$50.00	
*SIGNAGE STORAGE - Indicate if you will be needing the signage again, if not it will be recycled after the event				Call for quote	

****PRICES INCLUDE DELIVERY AND INSTALL**

SUBTOTAL

FOR OFFICE USE ONLY

☐ 25% LATE ORDER SURCHARGE

☐ 35% CANCELLATION FEE | ADJUSTED SUBTOTAL

7% P.S.T.

5% G.S.T.

TOTAL AMOUNT DUE

GST REGISTRATION#: 121717813 RT | PST REGISTRATION#: PST-1013-7620

Contact us for a consultation about custom sizes, items, and printing options. Subject availability of supplies and time-lines.

ALL ARTWORK IS DUE BY THE ORDER DEADLINE DATE

To qualify for **Early Bird Prices** orders must be received **14 days prior** to event date. A **35% cancellation fee** will be processed for orders received and then canceled. If service has already been provided, **100% cost** of original order will be applied. We reserve the right to adjust orders calculated inaccurately or received after the Order Deadline Date. All prices in Canadian dollars.

PRINT READY GRAPHIC GUIDELINES

INLINE EXAMPLE



DESIGN with 0.25" bleeds
and cropmarks

SCALE artwork to full size

EMBED all links

RESOLUTION for images:
min 100dpi

TEXT must be at least
2" away from edge

CONVERT all text to outlines



*Inline panel example



For the best looking logo
at any size, send vector art.
This is usually an .ai file
made in Adobe Illustrator.

To check if a file is **vectored**,
zoom in as much as you can
to the art. Match what it
looks like below.



Vector art
Ex. ai, eps, pdf



Raster art
Ex. jpg, tiff, png

FLUSH EXAMPLE



REPRESENTS panel break and will not print
DO NOT INCLUDE LINES

AVOID text going through
the panel break

SEND as one file with 0.25" bleed,
full size or 10% scale
we will split the panels for production



*FLUSH graphic example

LABEL files appropriately when saving (showname_companyname_panel) - ex. *ABC18_Company_counter1*

LEGEND include a layout legend if there are multiple panels

COLOR space has to be CMYK

FONTS if live, should be sent with the art

FILE types for print ready art: high res .pdf | 150dpi + .jpg | .eps

SEND files by **email** | wettransfer.com | dropbox.com

Send all artwork files to
signsondemand@goodkey.com

INSTALLATION & DISMANTLE LABOUR

Name of Exhibiting Company:	Contact Name & Email:	Booth Number:
-----------------------------	-----------------------	---------------

INSTALLATION & DISMANTLE RATES

Regular Time (RT):	8:00 am - 4:00 pm Monday to Friday	\$76.00/hr.
Overtime (OT):	4:00 pm - 6:00 pm Monday to Friday 8:00 am - 4:00 pm Saturday and Sunday	\$114.00/hr.
Double Time (DT):	All other hours including Sundays and statutory holidays	\$152.00/hr.

INSTALLATION: (estimated requirements) MINIMUM OF 2 HOURS

Labourers	Hours	\$76.00/hr. (RT)	\$
Labourers	Hours	\$114.00/hr. (OT)	\$
Labourers	Hours	\$152.00/hr. (DT)	\$

Date Required: _____ Start Time: _____ Finish: _____

DISMANTLE: (estimated requirements) MINIMUM OF 2 HOURS

Labourers	Hours	\$76.00/hr. (RT)	\$
Labourers	Hours	\$114.00/hr. (OT)	\$
Labourers	Hours	\$152.00/hr. (DT)	\$

Date Required: _____ Start Time: _____ Finish: _____

Client Supervised? ☐ YES ☐ NO If yes, Supervisors name: _____

Supervised by Goodkey Show Services Ltd.? ☐ YES ☐ NO If yes, add 25% to total estimated charges

The exhibit consists of _____ shipping cases or crates (Please do not include cartons/boxes of literature or products)

Ladders Required:



SPECIAL INSTRUCTIONS

TOTAL ESTIMATED CHARGE	
25% SUPERVISION FEE	
SUBTOTAL	
FOR OFFICE USE ONLY <input type="checkbox"/> 25% LATE ORDER SURCHARGE <input type="checkbox"/> 35% CANCELLATION FEE ADJUSTED SUBTOTAL	
7% P.S.T.	
5% G.S.T.	
TOTAL AMOUNT DUE	
GST REGISTRATION#: 121717813 RT PST REGISTRATION#: PST-1013-7620	

To qualify for **Early Bird Prices** orders must be received **14 days prior** to event date. A **35% cancellation fee** will be processed for orders received and then canceled. If service has already been provided, **100% cost** of original order will be applied. We reserve the right to adjust orders calculated inaccurately or received after the Order Deadline Date. All prices in Canadian dollars.

COVID-19 CLEANING & DISINFECTING BOOTH SERVICES

Name of Exhibiting Company:

Contact Name & Email:

Booth Number:



Cleaning of high touch surface areas with approved COVID-19 disinfecting supplies.

FULL DAY CLEANING (Applicable to Day 1 & Day 2 of Show)

Booth Width _____ x Booth Depth _____ + Square Feet _____ x Number of Days _____ x \$0.90 = _____
(min 100 Sq.Ft.)

HALF DAY CLEANING (Applicable to Day 3 of Show)

Booth Width _____ x Booth Depth _____ + Square Feet _____ x Number of Days _____ x \$0.45 = _____
(min 100 Sq.Ft.)

SPECIAL INSTRUCTIONS

CLEANING SCHEDULE:

FULL DAY CLEANING

August 23, 2021 : 10:00AM - 3:00 PM

August 24, 2021 : 10:00AM - 3:00PM (DAY 2)

HALF DAY CLEANING

August 25, 2021 : 10:00AM (DAY 3)

SUBTOTAL		
FOR OFFICE USE ONLY		
<input type="checkbox"/> 25% LATE ORDER SURCHARGE		
<input type="checkbox"/> 35% CANCELLATION FEE ADJUSTED SUBTOTAL		
7% P.S.T.		
5% G.S.T.		
TOTAL AMOUNT DUE		
GST REGISTRATION#: 121717813 RT PST REGISTRATION#: PST-1013-7620		

To qualify for **Early Bird Prices** orders must be received **14 days prior** to event date. A **35% cancellation fee** will be processed for orders received and then canceled. If service has already been provided, **100% cost** of original order will be applied. We reserve the right to adjust orders calculated inaccurately or received after the Order Deadline Date. All prices in Canadian dollars.



Head Office
5506 - 48 St NW
Edmonton, AB T6B 2Z1

Vancouver Warehouse
Unit 10, 3751 North Fraser Way
Burnaby, BC V5J 5G4

toll free 1.877.726.2211 | fax 780.426.5734 | goodkey.com

Order Deadline:
August 9, 2021

Show Name:
Canada Gas & LNG Exhibition and Conference

Show Date:
August 23-25, 2021

POST SHOW STORAGE

Name of Exhibiting Company:

Contact Name & Email:

Booth Number:

FREIGHT INFORMATION

CARRIER NAME: _____ # OF PIECES _____

TOTAL WEIGHT	COST	CONDITIONS
<input type="checkbox"/> 001 - 600 lbs	\$244.00	<ul style="list-style-type: none"> • EXHIBITORS NEED TO FILL OUT THE FORM • EXHIBITORS MUST MAKE ARRANGEMENTS TO OWN CARRIER • THE ABOVE FEE MUST BE PAID BEFORE RELEASE OF FREIGHT
<input type="checkbox"/> 600 - 1200 lbs	\$491.00	
<input type="checkbox"/> 1201 + lbs	\$710.00	

Signature _____ Date _____

NOTES



SUBTOTAL		
FOR OFFICE USE ONLY		
<input type="checkbox"/> 25% LATE ORDER SURCHARGE		
<input type="checkbox"/> 35% CANCELLATION FEE ADJUSTED SUBTOTAL		
7% P.S.T.		
5% G.S.T.		
TOTAL AMOUNT DUE		
GST REGISTRATION#: 121717813 RT PST REGISTRATION#: PST-1013-7620		

To qualify for **Early Bird Prices** orders must be received **14 days prior** to event date. A **35% cancellation fee** will be processed for orders received and then canceled. If service has already been provided, **100% cost** of original order will be applied. We reserve the right to adjust orders calculated inaccurately or received after the Order Deadline Date. All prices in Canadian dollars.



Head Office
5506 - 48 St NW
Edmonton, AB T6B 2Z1

Vancouver Warehouse
Unit 10, 3751 North Fraser Way
Burnaby, BC V5J 5G4

toll free 1.877.726.2211 | fax 780.426.5734 | goodkey.com

Order Deadline:
August 9, 2021

Show Name:
Canada Gas & LNG Exhibition and Conference

Show Date:
August 23-25, 2021

MATERIAL HANDLING

Name of Exhibiting Company:

Contact Name & Email:

Booth Number:

ONSITE MATERIAL HANDLING

Date: DURING MOVE IN DAYS(S) ONLY

- RECEIVE & STORE SHIPMENT UP TO 1 DAY PRIOR TO SHOW OPENING
- DELIVERY OF SHIPMENT FROM SHIPPING AREA TO BOOTH
- REMOVING OF EMPTY CONTAINERS FROM BOOTH TO STORAGE AREA
- RETURNING OF EMPTY CONTAINERS TO BOOTH UPON SHOW CLOSING
- RELOADING OF SHIPMENT FROM BOOTH TO EXHIBITOR ARRANGED OUTBOUND CARRIER

ADVANCED MATERIAL HANDLING

Starting: July 23, 2021

Deadline: August 19, 2021

**(Receiving hours
weekdays only:
9:00AM-4:00PM)**

- RECEIVE & STORE SHIPMENT UP TO 30 DAYS IN ADVANCED WAREHOUSE
- DELIVERY OF SHIPMENT FROM ADVANCED WAREHOUSE TO SHOW SITE
- FIRST PRIORITY UNLOADING STATUS
- REMOVING OF EMPTY CONTAINERS FROM BOOTH TO STORAGE AREA
- RETURNING OF EMPTY CONTAINERS TO BOOTH UPON SHOW CLOSING
- RELOADING OF SHIPMENT FROM BOOTH TO EXHIBITOR ARRANGED OUTBOUND CARRIER

\$72.00 per hundred pounds (lbs.) (\$144.00 minimum charge)

Weight _____ @ \$00.72/cwt _____

Carrier Name: _____ # of pcs. _____

Bill of Lading # _____

SUBTOTAL

FOR OFFICE USE ONLY

☐ 25% LATE ORDER SURCHARGE

☐ 35% CANCELLATION FEE | ADJUSTED SUBTOTAL

7% P.S.T.

5% G.S.T.

TOTAL AMOUNT DUE

GST REGISTRATION#: 121717813 RT | PST REGISTRATION#: PST-1013-7620

**ALL SHIPMENTS MUST BE
SHIPPED TO GOODKEY
ADVANCED WAREHOUSE.
NO ADVANCED SHIPMENTS
WILL BE RECEIVED AT THE JW
MARRIOTT PARQ VANCOUVER
HOTEL.**

CONDITIONS

- ALL ORDERS MUST BE PREPAID
- ALL ORDERS RECEIVED AFTER THE DEADLINE DATE WILL BE SUBJECT TO A 25% LATE FEE
- PLEASE ARRANGE SHIPMENTS TO ARRIVE BETWEEN 8:30 AM - 3:30 PM, MONDAY - FRIDAY
- LOOSE AND UNCRATED SHIPMENTS WILL NOT BE RECEIVED BY ADVANCED WAREHOUSE

*RESHIPING: Exhibitors must arrange for pickup at show site, all items must be labeled and include completed bill of lading. Material not removed from exhibit area by specified time will be shipped collected by first available carrier.

ADVANCED WAREHOUSE LABELING

Canada Gas & LNG Exhibition and Conference

NAME OF EXHIBITING COMPANY - BOOTH #

c/o GOODKEY SHOW SERVICES LTD.

3751 North Fraser Way, Unit 10

Burnaby, BC V5J 5G4

LIMITS AND LIABILITIES

Goodkey Show Services Ltd. not be held responsible for concealed damage, or loss of merchandise after delivery to booth before or during installation time, or at conclusion of show prior to delivery to common carrier. Shipments should be insured by the exhibitor for coverage when out of the care, custody and control of Goodkey Show Services Ltd. The condition, count and contents of the materials found in the booth at the time of actual removal will be final and binding and the right is reserved to alter exhibitors bill of lading to reflect actual condition, count and contents found. Goodkey Show Services Ltd. will not be responsible for damages incurred while handling loose exhibit materials or those inadequately packed. Goodkey Show Services Ltd. will not be responsible for failure or delay in performing services when delay is caused by strike, labour storage, or any other cause unavoidable or beyond their control.

Shipments should be insured by the exhibitor for coverage when out of the care, custody, and control of Goodkey Show Services Ltd. The liability of Goodkey Show Services Ltd. is hereby limited to \$0.30 per pound per article and values exceeding this limitation should be insured by the shipper.

All items requiring rigging or special equipment will be charged on a time and material basis. Exhibits or equipment arriving uncrated will be charged an additional 50% handling charge.

Goodkey Show Services Ltd. will receive goods only if this form is returned signed and freight is PREPAID.

Signature _____ Date _____

ONSITE SHIPPING LABEL



LOGISTICS

FROM:

EXHIBITION FREIGHT

**DIRECT TO
SHOW SITE**

EVENT NAME: _____

EXHIBITING COMPANY: _____ BOOTH #: _____

SHIP TO: JW Marriott Parq Hotel
39 Smithie Street
Vancouver, BC V6B OR3

CARRIER: _____ No. OF PIECES: _____ OF _____

Tel: 1-877-726-2211



LOGISTICS

FROM:

EXHIBITION FREIGHT

**DIRECT TO
SHOW SITE**

EVENT NAME: _____

EXHIBITING COMPANY: _____ BOOTH #: _____

SHIP TO: JW Marriott Parq Hotel
39 Smithie Street
Vancouver, BC V6B OR3

CARRIER: _____ No. OF PIECES: _____ OF _____

Tel: 1-877-726-2211

ADVANCE WAREHOUSE SHIPPING LABEL



LOGISTICS

FROM:

EXHIBITION FREIGHT

ADVANCE
LOCATION

EVENT NAME: _____

EXHIBITING COMPANY: _____ BOOTH #: _____

SHIP TO: Goodkey Show Services
3751 North Fraser Way, Unit 10
Burnaby, BC V5J 5G4

CARRIER: _____ No. OF PIECES: _____ OF _____

Location receiving hours are Monday - Friday, 8:00 am to 5:00 pm | Tel: 1-877-726-2211



LOGISTICS

FROM:

EXHIBITION FREIGHT

ADVANCE
LOCATION

EVENT NAME: _____

EXHIBITING COMPANY: _____ BOOTH #: _____

SHIP TO: Goodkey Show Services
3751 North Fraser Way, Unit 10
Burnaby, BC V5J 5G4

CARRIER: _____ No. OF PIECES: _____ OF _____

Location receiving hours are Monday - Friday, 8:00 am to 5:00 pm | Tel: 1-877-726-2211



Head Office
5506 - 48 St NW
Edmonton, AB T6B 2Z1

Vancouver Warehouse
Unit 10, 3751 North Fraser Way
Burnaby, BC V5J 5G4

toll free 1.877.726.2211 | fax 780.426.5734 | goodkey.com

Order Deadline:
August 9, 2021

Show Name:
Canada Gas & LNG Exhibition and Conference

Show Date:
August 23-25, 2021

GROUND TRANSPORTATION QUOTE REQUEST

SHIPPER INFORMATION

Name of Exhibiting Company:		Contact:	Email:	
Address:		Telephone no.	Pick-up Date:	Pick-up Hours:
City, Province, State:	Postal Code:	Fax no.	Pick-up Location (Loading dock, office, etc...)	

Customs Papers Attached: ☐ Yes ☐ No If yes, Broker name: _____ Contact: _____ Telephone: _____

I will be shipping to the Advance Warehouse: ☐ Yes ☐ No

DESTINATION

Canada Gas & LNG Exhibition and Conference
NAME OF EXHIBITING COMPANY - BOOTH #
c/o GOODKEY SHOW SERVICES LTD.
Goodkey Show Services
3751 North Fraser Way, Unit 10
Burnaby, BC V5J 5G4

Company Name:	Delivery Date:
On-Site Contact:	Delivery Time:
Booth Number:	

SERVICE Competitive ground transportation pricing, priority move-in/out at show site ☐ ONE WAY ☐ ROUND TRIP

ITEM DESCRIPTION

SERVICE WILL BE CHARGED ON ACTUAL WEIGHTS AND DIMENSIONS

TOTAL NUMBER OF PIECES		DIMENSIONS	ESTIMATED WEIGHT
	CARTONS (CARDBOARD)	H _____ x W _____ x L _____	
	TRUNKS/ CASES (FIBER) (COLOR) _____	H _____ x W _____ x L _____	
	CRATES (WOODEN)	H _____ x W _____ x L _____	
	SKIDS/ PALLETS	H _____ x W _____ x L _____	
	CARPETS (COLOR) _____	H _____ x W _____ x L _____	
	OTHER _____	H _____ x W _____ x L _____	

	TOTAL PIECES	TOTAL WEIGHT	

RELEASE SIGNATURE _____ DECLARED VALUE _____
TO AUTHORIZE DELIVERY WITHOUT OBTAINING SIGNATURE

TERMS AND CONDITIONS

Goodkey Show Services Ltd. will not be held responsible for concealed damage, or loss of merchandise after delivery to booth before or during installation time, or at conclusion of show prior to delivery to common carrier. Shipments should be insured by the exhibitor for coverage when out of the care, custody and control of Goodkey Show Services Ltd. The condition, count and contents of the materials found in the booth at the time of actual removal will be final and binding and the right is reserved to alter exhibitors bill of lading to reflect actual condition, count and contents found. Goodkey Show Services Ltd. will not be responsible for damages incurred while handling loose exhibit materials or those inadequately packed. Goodkey Show Services Ltd. will not be responsible for failure or delay in performing services when delay is caused by strike labour stoppage, or any other cause unavoidable or beyond their control. The liability of Goodkey Show Services Ltd. is hereby limited to \$0.30 per pound, per article and values exceeding this limitation should be insured by the shipper. All items requiring rigging or special equipment will be charged on a time and material basis. Exhibits or equipment arriving uncrated will be charged an additional 50% handling charge. Goodkey Show Services Ltd. Will receive goods only if this form is returned signed and freight is PREPAID.

By signing this order form, shipper agrees to be bound by it's term and conditions

Signature _____ Date _____

Please Print Name _____



5506 - 48 ST NW TEL - 1.877.726.2211
Edmonton, AB T6B 2Z1 FAX - 1.888.426.5734

PLACE PRO NUMBER HERE

SHIPPER'S NUMBER

DATE/TIME RECEIVED: AM PM

MATERIAL HANDLING AGREEMENT

INSTRUCTIONS: COMPLETE ALL SHADED AREAS, RETURN COMPLETED AGREEMENT TO SERVICE DESK WHEN MATERIALS ARE PACKED AND READY FOR SHIPMENT.

DATE:

BOOTH NUMBER:

FROM:

TO:

JW Marriott Parq Hotel

39 Smithie Street

Vancouver, BC

V6C 3E1

SHIPPED FROM: EVENT/FACILITY/CITY

Canada Gas & LNG Exhibition and Conference

IN THE EVENT YOUR SELECTED CARRIER FAILS TO SHOW ON FINAL MOVE-OUT DAY, PLEASE SELECT ONE OF THE FOLLOWING OPTIONS:

CHECK ONE

- 1) ☐ RE-ROUTE VIA GOODKEY LOGISTICS
2) ☐ DELIVER BACK TO THE WAREHOUSE AT EXHIBITOR'S EXPENSE

SIGNATURE

RE-ROUTE VIA _____ BY _____

DATE _____ TIME _____ AM/PM

SPECIAL INSTRUCTIONS:

CARRIER:

PICK UP
NUMBER:

AIR FREIGHT WILL BE BILLED ON ACTUAL OR DIMENSIONAL WEIGHT, WHICHEVER IS GREATER

DECLARED VALUE FOR AIR SHIPMENTS ONLY \$ _____ .00 (OPTIONAL)

CHECK NUMBER OF SEPARATE SHIPMENTS IN BOOTH: ☐ 1 ☐ 2 ☐ 3 ☐ 4 OR SPECIFY:

GOODKEY LOGISTICS

☐ STANDARD GROUND ☐ UNCRATED ☐ AIR FREIGHT ☐ NEXT DAY ☐ SECOND DAY ☐ DEFERRED

OTHER CARRIERS

☐ COMMON CARRIER ☐ VAN LINE ☐ AIR FREIGHT ☐ NEXT DAY ☐ SECOND DAY ☐ DEFERRED

FREIGHT INFORMATION

CHECKER	NO. PIECES	DESCRIPTION OF ARTICLES	* HAZ MAT	WEIGHT (LB) SUBJECT TO CORR.	* EMERGENCY RESPONSE NUMBER IF HAZARDOUS MATERIAL COLUMN USED
		CRATES EXHIBITION MATERIAL, K.D. (WOODEN)			
		CARTONS (CARDBOARD)			
		TRUNKS/ CASES (FIBER) (COLOR) _____			
		SKIDS/ PALLETS			
		CARPETS (COLOR) _____			
		CARPET PADDING			

EXHIBITOR SHALL BE RESPONSIBLE FOR ALL SHIPPING CHARGES INCURRED. EXHIBITOR'S SIGNATURE (OR THE SIGNATURE OF THE EXHIBITOR'S AGENT) BELOW DENOTES ACCEPTANCES OF THE TERMS AND CONDITIONS ON THE REVERSE SIDE OF THE FORM. EXHIBITOR OR ITS AGENT CERTIFIES & WARRANTS THAT ITS FREIGHT CONTAINS NO HAZARDOUS MATERIALS, OR IF FREIGHT CONTAINS SUCH MATERIALS, THAT THE EXHIBITOR IS REGISTERED IN CONFORMANCE WITH SUBPART G OF PART 107 CFR TITLE 49, IF APPLICABLE, AND THAT THE HAZARDOUS MATERIALS HAVE BEEN PROPERLY CLASSIFIED, DESCRIBED, PACKAGED, MARKED AND LABELED, AND ARE IN PROPER CONDITION FOR SHIPMENT AS REQUIRED, PERMITTED AND/OR AUTHORIZED UNDER APPLICATION LOCAL, PROVINCIAL/STATE AND FEDERAL STATUTES AND REGULATIONS.

CHECKER SIGNATURE

DATE LOADED

TRAILER NO.

START TIME

FINISH TIME

EXHIBITOR

CARRIER

SIGNATURE

DRIVER

PRINT NAME

DATE

PIECES RECEIVED

IF NEITHER BOX IS CHECKED, SHIPMENT WILL BE SENT COLLECT: ☐ COLLECT ☐ PREPAID

BILL FREIGHT CHARGES TO: